



PROVINCE OF EAST LANCASHIRE



Circular No: 190

To: Chapter Scribes E & Lodge Secretaries
Cc: Cabinet [RA & Craft]
District Officers

7 June 2019

Dear Bro Secretary / Comp Scribe E,

Summons Distribution

It has become apparent that not all Lodge Secretaries and Chapter Scribes E are sending a Summons, **of every Meeting**, to all on the approved Summons distribution list. As a reminder, a Lodge Secretary or Chapter Scribe E, in addition to all his members (subscribing and Honorary), should be sending a copy of every Summons, in pdf format, to the following:

CRAFT

Provincial Grand Secretary
Assistant Provincial Grand Master
Assistant to the Provincial Grand Principals
District Chairman
District Secretary
Royal Arch District Officer
Hall Manager
[7 in total]

ROYAL ARCH

Provincial Grand Scribe E
Deputy Grand Superintendent
Second Provincial Grand Principal
Third Provincial Grand Principal
Assistant to the Provincial Grand Principals
Assistant Provincial Grand Master
District Chairman
District Secretary
Royal Arch District Officer
Hall Manager
[10 in total]

Could you please ensure that you are using the correct email addresses for the above? Updated email addresses can be found here; [Email Addresses](#)

Yours sincerely and fraternally,

Provincial Grand Secretary

Provincial Secretariat, Rossendale Masonic Hall, Ashday Lea, Haslingden Road,
Rawtenstall, Rossendale BB4 6QX

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